

# GOULBOURN MIDDLE SCHOOL MEETING MINUTES

---

**LOCATION:** Goulbourn Middle School Library

**DATE:** Sept. 25, 2012

**TIME:** 6:30 p.m.

**IN ATTENDANCE:**

Gina Montgomery	Jacqueline McKenzie
Andrea Easton (Treasurer)	Chantal Racine (Principal)
Robyn Darragh (Vice-principal)	Melissa Aitken
Tracy Smith	Nicole MacLaren
Rosanne Wall	Fiona Livingstone
Susan Rabb	Mona Beimers
Maliha Ikhlas	Michele Clarke

**ABSENT:** Leigh Anne Sheldrick

**CHAIRPERSON:** Jacqueline McKenzie/Melissa Aitken

**SECRETARY:** Gina Montgomery

---

## REVIEW AGENDA & PREVIOUS MINUTES

A few changes were made to the previous minutes in May, and apparently some members did not receive them, therefore they will be approved at the October meeting. Changes in spelling for Jacqueline and Robyn's last names were made. Also under the **Action** item in the Teachers' Report, it was noted and changed that Terri Klassen (and other staff members) will be looking after purchasing equipment for the lending program at the school.

Chantal mentioned that four sets of minutes are required for the year and Council had them by May.

**ACTION: Gina to re-send May minutes and make noted changes.**

Jacqueline led a motion to approve the new positions for council for the 2012-13 school year. The following positions were taken: Melissa Aitken and Leigh Anne Sheldrick as Co-chairs, Andrea Easton as Treasurer, Gina Montgomery as Secretary and Rosanne Wall as Fundraising chair. The following people will be Members at Large: Sue Rabb, Tracy Smith and Michele Clarke.

Jacqueline motioned to approve. Andrea seconded the motion. All in favour.

**ACTION: Melissa and Leigh Anne to drop in to the TD Bank in Stittsville to sign paperwork for change in signing authority.**

# GOULBOURN MIDDLE SCHOOL MEETING MINUTES

2

---

## REVIEW AGENDA & PREVIOUS MINUTES (CONT'D)

Chantal stated a very big “thank you” on behalf of everyone on Council and at the school for Jacqueline’s last three years as Chair at GMS.

Nicole presented a beautiful work of art in which she hand painted a drawing of Goulbourn Middle School to commemorate Jacqueline’s valued service.

## PRINCIPAL’S REPORT - Chantal Racine

Chantal expressed a thank you to everyone’s commitment to Council. She appreciates the time and effort to all those willing to be a part of this important process and looks forward to a great year working with everyone.

An e-mail blast went out regarding the date and time of the Council meeting and also stated all positions that were available for Council.

A noticeable change this year is the enrolment at Goulbourn Middle School (GMS) which stands at 358 students. This is 100 students less than last year which makes it less congested in the halls. This fall, Grade 6’s were only fed from Richmond Public and Munster Public Schools. Three of the four portables were removed due to this change.

With regards to staff, there are 22 teaching positions (which includes Robyn) and 2 Educational Assistants. There are 14 homeroom teachers with 2 being for Grade 6, 6 teachers for Grade 7 and 6 teachers for Grade 8.

New staff this year includes Laura Hindell whom is replacing Mme. Gallagher and Mrs. Gauthier.

Mrs. Cinq-Mars will be replacing Mrs. Veaudry (Office Assistant) until after Thanksgiving.

Mr. Adams is with us again this year as the Day Custodian and Mr. Ayers is back again as the Night Custodian.

The EQAO results were better this year and the results were mailed out to all students.

On August 30<sup>th</sup> (a week before school returned), the school offered a breakfast to all parents and Grade 6 students to come and see the school. It was quite successful and may become an annual event.

The Meet the Teacher BBQ the first Thursday of the first week back to school was a success and Chantal thanked all those for coming out.

# GOULBOURN MIDDLE SCHOOL MEETING MINUTES

---

## **PRINCIPAL'S REPORT (CONT'D) - Chantal Racine**

At this time, Chantal is unsure of the state of extra-curricular activities at the school. There are still a lot of things happening with the Teachers' union.

The Richard Kee run will be on October 2, during period 5 and 6. Cross country runners are still logging their time.

Andrea asked when Band will be starting up. Chantal stated that Karen Wiggins had knee surgery this past summer and is still off. Hopefully, band practices will resume in October.

At this time, Chantal stated that she is unsure of football starting in the fall. It was asked if parent volunteers can run the football teams. Chantal stated that trustees at the Board have held meetings to have parents trained to do so.

## **TEACHERS' REPORT – Nicole MacLaren**

Nicole informed us that the Grade 6's went to the Bill Mason Centre on Sept. 10<sup>th</sup> and 11<sup>th</sup>. The boys went on one day and the girls went on another day. There was positive feedback for this trip happening at the beginning of the school year.

Director's Cut (DC) workshops were offered for each grade level last year. In Sept., DC approached us about participating in a caption contest: Mrs. Benoit's, Grade 6 class won the contest and they received tickets to the movie premiere of Frankenweenie. Nicole stated that teachers may ask to help fund this activity through the Council "wish list" another time.

The character building theme for September is "Optimism" and for October it is "Appreciation". There is a large tree painted on the wall in front of the office displaying students' names that have shown the specified character of the month.

A big thank you to Nicole for keeping the GMS website up-to-date. Mona let Nicole know that when she clicked on the link for the Bill Mason Centre BBQ it didn't work.

**ACTION: Nicole to check GMS website on link for Bill Mason Centre BBQ.**

## **TREASURER'S REPORT – Andrea Easton**

Andrea stated that the balance in the account is \$13,233. Profits are down from previous year. We spent \$3,392 more than last year.

The Grade 8 Farewell came in under budget.

There has been no deposit yet as Andrea did not know if she was continuing as the

# GOULBOURN MIDDLE SCHOOL MEETING MINUTES

---

4

Treasurer.

## HEALTH BAR REPORT – Rosanne Wall

Rosanne stated that all Health Bar forms came in. Booster juice continues once/month, pizza twice/month and pita once/month. Booster juice price will increase this year from \$3.00 to \$3.50. The Lunch Lady orders must be in by Monday. You can order online on the GMS website. You must choose a user id and password to complete your order for the first time.

Rosanne suggested that large cooler bags and ice packs replace the large bins that are used in the Health Bar to keep the pitas and/or subs cool when they get picked up. Melissa moved a motion to purchase. Andrea seconded the motion.

**ACTION: Rosanne to purchase 15 cooler bags and ice packs for picking up pitas/subs.**

Rosanne asked Tracy if there are enough volunteers for booster juice. Tracy said she may need more help. Gina volunteered to help if required. Tracy will contact Gina if she requires any more help for booster juice days.

It was noted that volunteers are difficult to get for milk duty this year. Gina stated that she would continue to ask Mom's to help out if they can.

Michele informed us that the numbers for milk purchases are down this year. Last year they were from 12 to 14 milks per class and this year they are 3 to 4 milks on average per class. Except, of course, for Mme. MacLaren's class! Milk is still \$0.60 for white and \$0.65 for chocolate.

## NEW BUSINESS

Potential dates for fundraising will be November for coffee and other edibles and a Chapters'/Indigo night before Christmas (November).

**ACTION: Rosanne to book Chapters'/Indigo Night**

Cake Walk will be next spring, maybe April.

## ADJOURNMENT

Melissa motioned to adjourn the meeting. Gina seconded the motion. Meeting adjourned at 7:38 p.m.

**NEXT MEETING TO BE HELD TUES., OCTOBER 23, 2012 @ 6:30 P.M.**

**ACTION FOR NEXT MEETING: Approve May's minutes.**