

GOULBOURN MIDDLE SCHOOL MEETING MINUTES

please visit online or call at 613-239-2703.

Summer International Language Program

The OCDSB also offers International Language courses (FREE for Ontario residents) in the morning at other locations and run 2 - 24 July. The language courses offer children an opportunity to learn and/or maintain a language other than English and French and to develop an appreciation for diversity. For more information, please visit online or call at 613-239-2703.

PRINCIPAL REPORT – ROBYN DARRAGH and DOROTHY PENNEY

Staffing and Student Updates for 2015/2016

The following are the staffing updates for the next school year:

- Mrs. Roesler, Mrs. Mulligan and Mrs. Kavanagh are retiring after long and rewarding careers with the OCDSB and at GMS in particular. Their presences will be missed by the students, staff and community. Therefore, GMS will be hiring a new Office Administrator and this will largely be determined by seniority.
- In we terms of Educational Assistants, GMS' allocation was reduced and are unfortunately surplusing Mme Gauthier and Mrs. Gallant. Staff wishes them well as they await news of their new assignment.
- M. Adel will be moving to Adrienne Clarkson and Mrs. Di Tota will be moving to John Young Elementary where they have each earned a full time contract.
- As well, GMS is saying goodbye to Miss Penney who will be moving to Steve MacLean School. GMS will welcome Mrs. Eddy from Churchill Alternative.
- GMS will be welcoming back Mme Bracewell and Mme Gallagher who are both returning from leave.

GMS will have fifteen centres in 2015-2016. In MFI, there will be two grade 6, one grade 7 and one grade 8. In EFI, there will be two grade 7 and two grade 8. In Regular English, there will be one grade 6, two grade 7, and two grade 8. In terms of Specialized classes, there will be the GLP and 7/8 Congregated Gifted class.

Peter Pan Jr. Musical

At the end of April, GMS was treated to an amazing production of Peter Pan Jr. Students from GMS feeder schools and audience members raved about the production. The acting, singing, set design, props were outstanding and the stage crew and tech crew were impressive. What a great culmination to months of hard work. A special thanks to the staff members; Mrs. Friesen, Ms Shipley, Mrs. Thompson, Mme Gallo, Mme MacLaren, Mrs. Gallant, Mrs. Church, Mr. Mahon, Mrs. Wiggins and Mr. Wolf who generously donated their time and talents to this musical. Everyone is looking forward to the 2016 production.

Orientation Visits from Feeder Schools

Two days have been organized for Orientation visits for our incoming 6s and 7s. These visits will take place on 22 and 23 June while the majority of the grade 8s are in Montreal.

September Orientation Week

GMS staff has planned the Orientation Week for the first week of September. They will be focusing on character education, team building and school spirit. The week will be capped off with a barbecue.

Council Reps

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GMS thanked the school's Staff Reps, Mrs. Friesen and Mrs. Gallant, who joined members at Council throughout the year providing valuable input.

Meet the Teacher Night

Please mark your calendars as meet the Teacher will be on 10 September.

Dress Code

Staff took the opportunity to review the Dress Code, Annex A, and solicited Council input. The OCDSB policy is followed in terms of GMS' current policy. Staff wants to ensure that GMS is a respectful environment for everyone. They are mindful of the Community of Character and focus on respect for self and others. The dress code was tweaked from previous years to include changing fashions for both boys and girls. GMS students have been largely proactive with their clothing and will seek advice from staff on the appropriateness of their choices. If there is a concern students largely use their gym clothes or borrow from friends. This year there has been a more unified interpretation and handling by staff of the dress code and is regularly renewed and discussed.

Tell Them From Me Survey

Between 20 February and 9 March GMS conducted its Ministry-mandated bi-annual school climate survey. Since 2013, this survey has been carried out in conjunction with The Learning Bar's electronic survey system, *Tell Them From Me*. GMS had a survey response rate of 99%, with only 5 students who either abstained or were unable to complete the survey this year. Staff was very pleased to receive such valuable feedback from the student body. Students had the opportunity to voice their opinions through multiple choice and scale questions, as well as open-ended responses. Highlights of the student survey results have been posted on one of the school bulletin boards and will continue to be shared throughout the remainder of the year. Further information will be shared with GMS staff during the June PD Day, as this information will prove to be very helpful in the planning and decision-making for the upcoming school year. Overall, students reported high levels of satisfaction in the areas of academic success and feeling a sense of belonging at Goulbourn. Some concerns and queries voiced by the students, and how staff have actioned these items are outlined below.

1. Students indicated that the first Nutrition Break at 9:35 was not long enough for them to eat their snack.
Action: Beginning in September, the first Nutrition Break will increase from 10 to 15 minutes and the first Recess break will decrease from 20 to 15 minutes to accommodate this change.
2. Students indicated in their open-ended responses that they would like new phys ed equipment.
Action: New phys ed equipment has been purchased through our School Council. Items have included: footballs, basketballs, dodgeballs, safety goggles, badminton shuttles, goalie equipment, and hockey blades for floor hockey.
3. Students requested more water pressure in the drinking fountains.
Action: A work order has been put forward to address this issue.
4. Students are very happy with the many clubs and activities offered at GMS. They have also requested that further clubs be added.
Action: A sheet has been posted for students to suggest new clubs that they would like to see added at Goulbourn.

The TTFM Survey Results 2015 provided a good time to reflect on how staff has worked to incorporate the student voice thus far into this academic school year, what is working well, and

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what may need to be improved. They love hearing from the students and working to incorporate the student voice in the GMS community.

School Council Thank You

Staff would like to thank all members of the School Council for their contributions to GMS. Ms. Darragh and Miss. Penney indicated that they are very fortunate to work in partnership with such a positive and supportive group of parents. On behalf of the students and staff, thank you.

Wish List of Items for Council to Support

This list includes all items staff included as their wish list in moving forward. These items include yearly requests for standing items and new technology requests.

Continue with the following standing items:

- Red Maple / Silver Birch - \$1,000
- Library Book purchases - \$500

Add the following as standing items:

- Gym Equipment refresh – amount determined annually by Council
- Yearly Rental of Sound Board for Musical – approx. \$800
- Athletic Tournament Fees - \$2,000

Newly Requested Items:

- 10 x Chromecasts (~\$50 each) - \$500
- 24 x Chromebooks (~\$150 each) - \$7,440
- 2 x ultra-short throw projectors - \$1,610
- 15 x Apple TV - \$1,500

TEACHER REPORT – BARB FRIESEN

Spring Music Concert

The Spring Music Concert will be held Thursday 28 May @ 7:00 pm. The Jazz and Concert bands, G Notes and Guitar club will be performing.

Student Achievement

Congratulations to GMS student Grace Bellamy who has designed a panel that will appear on a recycle bin in the new Stittsville Peace Park.

TREASURER REPORT – CHRISTINA SUNSTRUM

Funds Breakdown

Breakdown of Profit and Loss and Balance Sheet to the end of April 2015 can be found at Annex B. The Cake Walk profit was about \$837 with approximately 62 cakes having been donated.

It is projected that by school yearend there will be approximately \$13,500 in the bank. **Action Item:** *Christina is to review OCDSB guidelines on recommended balances for Councils to carry forward into the next school year. If there is an amount there is the possibility to conduct an email vote to expend some of this money before the school year completes.*

School Wish List

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Melissa motioned to table the standing items requests from the school Wish List at the September meeting as to include the new Council members. This was 2nd by Susanne and passed.

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School Trip Funding

A Motion was made by Jennifer to allocate up to \$1,000 to the school to disperse as required to subsidize the grade 8 trip. This motion was 2nd by Christina and passed.

NOTE: GMS Staff checked the balance and the amount outstanding for subsidy requests is \$804.85. On behalf of the students and their families, thank you very much.

Air Conditioners

The idea of funding air conditioners for the school was brought up. However, due to age of school and school guidelines it is not feasible to endorse.

FOOD PROGRAM REPORT – MELISSA AITKEN

Food program choices are left up to the Food Coordinator. Melissa had not heard back from the Coordinator regarding the suggestions made at the April meeting and will continue to follow this up over the summer months.

OCASC REPORT – SUSANNE BOWEN

Secondary School Council Meeting

Susanne discussed the importance of attending secondary school council meetings. For example, guidance counsellors were present to discuss students' transition to post-secondary and the resources available to honour all of the pathways which kids might take.

PREVIOUS BUSINESS – MELISSA AITKEN

Grade 8 Leaving Ceremony

Preparations are underway for the 24 June grade 8 leaving ceremony. Future Aces will do the garden / courtyard in the front of the school prior to the ceremony. Organizers will be looking for grade 7 students and parents to volunteer to help with the decorations. Help will be required on the evening of Tuesday 23 June to decorate the gym and starting at about 8:00 am on Wednesday 24 June.

Council Executive for 2015/2016

Council elections will take place at the first council meeting on 22 September. While all positions are available to be filled the following positions will be open: Secretary, OCASC, and Fundraising Coordinator. Current members are willing to maintain their positions: Treasurer and Co-chairs.

ADJOURNMENT

Meeting was adjourned at 7:31 pm. The next GMS Council meeting and the first for the 2015/2016 school year will be held on Tuesday 22 September 2015 at 6:30 pm.

DRESS CODE

School Attire: The student dress code policy is based on expectations that schools shall be safe and respectful learning environments. The following principles shall govern standards of student dress in the schools of the Ottawa-Carleton District School Board: respect for learning, decency, cleanliness, respect for the rights and dignity of others, safety of persons and property, and promotion of a drug and alcohol-free environment.

Students should dress in a neat, clean manner with a taste appropriate to the daytime school / business setting. Clothing must not distract from the positive learning environment enjoyed by students and staff. Well constructed indoor shoes must be worn at all times for safety reasons.

Tube tops or tops with spaghetti straps, halter tops, low scooped necks, open backs, or tops with expose any part of the midriff are unacceptable school attire for girls.

Sleeveless basketball tops with large, low armholes, muscles shirts, and “drooping” pants that expose part of the lower anatomy or undergarments are unacceptable for boys.

For both boys and girls, all see-through materials are unacceptable unless an appropriate camisole is worn and undergarments must not be visible. Pyjamas are only acceptable on school sanctioned Spirit Days.

Bottoms of shorts, skirts, and dresses must be as long as the student’s middle finger when the hand is hung straight down the side of their body.

Inappropriate student dress includes: sexually explicit or revealing dress with wording or graphics that is/are racist, sexist, profane, or demeaning to another person; dress with wording or graphics that advocate violence; dress with wording or graphics that advocate the consumption of alcohol or illicit drugs; and dress that is recognized by the OCDSB Safe Schools Committee to be associated with gang membership.

In all such cases of inappropriate attire, staff will request that the student remove, replace or cover the offending clothing item. If this is not possible, parents will be called to provide alternate attire or requested to come and pick up their child.

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Goulbourn Middle School Council
Profit & Loss
August 2014 through April 2015

	Aug 14 - Apr 15
Ordinary Income/Expense	
Income	
Fundraising	
Little Caesars Pizza	570.00
Cookie Walk	796.10
Equator Coffee	181.45
Total Fundraising	1,547.55
Council Subsidies	-310.25
Food Programs	35,434.74
OCDSB Grant	500.00
The Lunch Lady	176.75
The Lunch Lady (2013/14)	95.90
Total Income	37,444.69
Cost of Goods Sold	
Food Programs Expenses	
Milk / Juice	4,768.94
Quiznos Subs	2,447.00
Hot Lunches Website	262.50
Supplies	155.72
Pizza	7,913.40
Extreme Pita	2,844.35
Booster Juice	3,570.99
Food Programs Expenses	21,962.90
Total COGS	21,962.90
Gross Profit	15,481.79
Expense	
OCASC Membership	35.00
Bank Charges	7.60
Grade 8 Grad Expenses (2013/14)	179.27
PayPal Fees	778.49
Total Expense	1,000.36
Net Ordinary Income	14,481.43
Other Income/Expenses	
Other Expense	
GMS	100.00
Transfer to GMS (Needs Assmt)	7,563.53
Total Other Expense	7,663.53
Net Other Income	-7,663.53
Net Income	6,817.90

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Goulbourn Middle School Council
Balance Sheet
as of 30 April 2015

	30 Apr 15
ASSETS	
Current Assets	
Chequing/Savings	
TD Canada Trust	19,790.27
Total Chequing/Savings	19,790.27
Other Current Assets	
*Undeposited Funds	57.90
Total Other Current Assets	57.90
Total Current Assets	19,848.17
TOTAL ASSETS	19,848.17
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	748.58
Total Accounts Payable	748.58
Total Current Liabilities	748.58
Total Liabilities	748.58
Equity	
Opening Balance Equity	12,281.69
Net Income	6,817.90
Total Equity	19,099.59
TOTAL LIABILITIES & EQUITY	19,848.17